



Diploma of Purchasing

Qualification Description

The Diploma of Purchasing is designed to enhance your knowledge and skills across a wide range of purchasing functions. Some of the skills gained from this qualification will include purchasing strategies, supplier relationships, purchasing financial records and much more. Manage your organisation or business using real world knowledge and skills.

Award

The Diploma of Purchasing BSB51507 provides you with a nationally recognised qualification through high quality, flexible, customised training that will have a positive impact on your career and business

Our Trainers

Outsource Services will provide experienced training staff that inspire you to achieve great things. All our trainers are approved under the Australian Quality Training Framework and are experienced professionals as well as trainers!

Delivery

We offer flexible training delivery either face to face, self paced or in blended delivery modes. We will tailor the delivery to meet your needs.

Prior learning and current competency will be taken into consideration for all participants.

Course Duration

This course is a competency based training program and as such the duration of the course is to be determined on individual levels of current competence and RPL. However, expect to take around a month per module for most of our courses.

Entry Requirements

No entry requirements apply to this qualification.

Career Opportunities

This program is aimed at developing your business management skills ready for your future business management roles.

Applicable occupations are:

Contract Manager

Inventory and Purchasing Manager

Purchasing Consultant

Purchasing Coordinator

Purchasing Manager

Investment

Please call us on 1300 136 904 and one of our friendly Consultants will help you with the best learning option for you.

All of Outsource Services programs form learning pathways to high level study and University entrance and credits.

FOR FURTHER INFORMATION

Visit our website at

www.outsourceservices.com.au

or call us on 1300 136 904





BSB51507 Diploma of Purchasing

Requiring 8 units for the qualification

- 5 core units plus.
- 3 elective units
- At least 2 of the elective units must be selected from the elective units listed below
- The other 1 elective unit may be selected from the remaining elective units listed below or the BSB07 Business Services Training Package. 1 unit may be selected from either a Cert IV or Advanced Diploma qualification

CORE PURCHASING UNITS

PURCHASING AND CONTRACTING

BSBPUR501B Develop, implement and review purchasing strategies.....

BSBPUR502B Manage supplier relationships

BSBPUR504B Manage a supply chain.....

RECORDKEEPING

BSBRKG502B Manage and monitor business or records systems

RISK MANAGEMENT

BSBRSK501A Manage risk.....

ELECTIVE PURCHASING UNITS

CUSTOMER SERVICE

BSBCUS501A Manage quality customer service

FINANCIAL MANAGEMENT

BSBFIM501A Manage budgets and financial plans.....

INFORMATION MANAGEMENT

BSBINM501A Manage an information or knowledge management system

LEARNING AND DEVELOPMENT

BSBLED501A Develop a workplace learning environment.....

MANAGEMENT

BSBMGT502B Manage people performance

BSBMGT516A Facilitate continuous improvement.....





Outsource Services Pty Ltd

Your training and development specialists!

Leadership Training • Sales and Marketing Training • IT Training • Retail Training • Training and Assessment • Frontline Management • Business Management • Project Management • Environmental Management

OCCUPATIONAL HEALTH AND SAFETY

BSBOHS509A Ensure a safe workplace.....

PURCHASING AND CONTRACTING

BSBPUR503B Manage international purchasing.....

SUSTAINABILITY

BSBSUS501A Develop workplace policy and procedures for sustainability.....

WORKPLACE EFFECTIVENESS

BSBWOR501A Manage personal work priorities and professional development.....

BSBWOR502A Ensure team effectiveness.....

IMPORTED UNITS

PSPPROC502A Establish contract management.....

PSPPROC503A Manage contract performance.....

PSPPROC504A Finalise contracts.....

