



Advanced Diploma of Management

Qualification Description

The Advanced Diploma of Management is designed to enhance your knowledge and skills across a wide range of business functions. Some of the skills gained from this qualification will include organisational leadership, quality management, safety management, financial management, human resource management, marketing and advertisement management, records management and strategic management and much more. Manage your organisation or business using real world knowledge and skills.

Award

The Advanced Diploma of Management BSB60407 provides you with a nationally recognised qualification through high quality, flexible, customised training that will have a positive impact on your career and business

Our Trainers

Outsource Services will provide experienced training staff that inspire you to achieve great things. All our trainers are approved under the Australian Quality Training Framework and are experienced professionals as well as trainers!

Delivery

We offer flexible training delivery either face to face, self paced or in blended delivery modes. We will tailor the delivery to meet your needs.

Prior learning and current competency will be taken into consideration for all participants.

Course Duration

This course is a competency based training program and as such the duration of the course is to be determined on individual levels of current competence and RPL. However, expect to take around a month per module for most of our courses.

Entry Requirements

No entry requirements apply to this qualification.

Career Opportunities

This program is aimed at developing your business management skills ready for your future business management roles.

Applicable occupations are:

Area Manager

Department Manager

Regional Manager

Managers in all industry sectors

Investment

Please call us on 1300 136 904 and one of our friendly Consultants will help you with the best learning option for you.

All of Outsource Services programs form learning pathways to high level study and University entrance and credits.

FOR FURTHER INFORMATION

Visit our website at

www.outsourceservices.com.au

or call us on 1300 136 904





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Requiring 8 units for the qualification

- 3 core units
- 5 elective units, at least 3 of the elective units must be selected from the units listed below.
- The other 2 elective units may be selected from the remaining elective units listed below, the BSB07 Training Package or any other currently endorsed national training package. If not listed below, 1 unit may be selected from a Diploma Qualification.
- Elective units must be relevant to the work outcome, local industry requirements and the qualification level

CORE UNITS

BSBINN601A	Manage organisational change.....	<input type="checkbox"/>
BSBMGT605B	Provide leadership across the organisation.....	<input type="checkbox"/>
BSBMGT616A	Develop and implement strategic plans	<input type="checkbox"/>

ELECTIVE UNITS

BSBCOM603B	Plan and establish compliance management systems	<input type="checkbox"/>
BSBDIV601A	Develop and implement diversity policy	<input type="checkbox"/>
BSBFIM601A	Manage finances	<input type="checkbox"/>
BSBINM601A	Manage knowledge and information.....	<input type="checkbox"/>
BSBMGT608B	Manage innovation and continuous improvement	<input type="checkbox"/>
BSBMGT617A	Develop and implement a business plan.....	<input type="checkbox"/>
BSBMKG609A	Develop a marketing plan	<input type="checkbox"/>
BSBOHS601B	Develop a systematic approach to managing OHS	<input type="checkbox"/>
BSBRKG601B	Define recordkeeping framework	<input type="checkbox"/>
BSBRSK501A	Manage risk.....	<input type="checkbox"/>
BSBSUS501A	Develop workplace policy and procedures for sustainability.....	<input type="checkbox"/>
PSPGOV602B	Establish and maintain strategic networks.....	<input type="checkbox"/>
PSPPROC602B	Direct the management of contracts.....	<input type="checkbox"/>