

Outsource Services Pty Ltd

Your Training & Development Specialists

2010-15 Vision

Become a leader in the design, delivery and assessment of innovative learning and development services by delivering quality training on a National and International level with University pathways.



INTEGRITY

"Doing the right thing by others"

We ensure we act in an honest and professional manner at all times. We remain trustworthy and responsible for all our actions, always abiding by the laws of the commonwealth of Australia and any other country we do business in.

Includes Behaviour:

- Promise only what we can deliver
- Being honest with others & ourselves
- Being trustworthy & and trusting others
- Being accountable for our actions
- Being professional always



BELONGING

"Coming together is a beginning, Keeping together is progress, Working together is success."

We believe teamwork is essential to a good business, and ensure all of our team and clients feel welcome and supported. We encourage everyone to contribute as *everyone* involved with our business is important to us.

Includes Behaviour:

- Acceptance of diversity
- Being willing to support others
- Acknowledging that everyone's contribution is important
- Being encouraging of others



LEARNING

"Life long learning"

Developing knowledge and experience is essential in our business. We uphold a high standard of educational training for both our clients and employees.

Includes Behaviour:

- Learning and innovation
- Continuous review/improvement
- Increasing knowledge & open to learning
- Utilising & developing experience



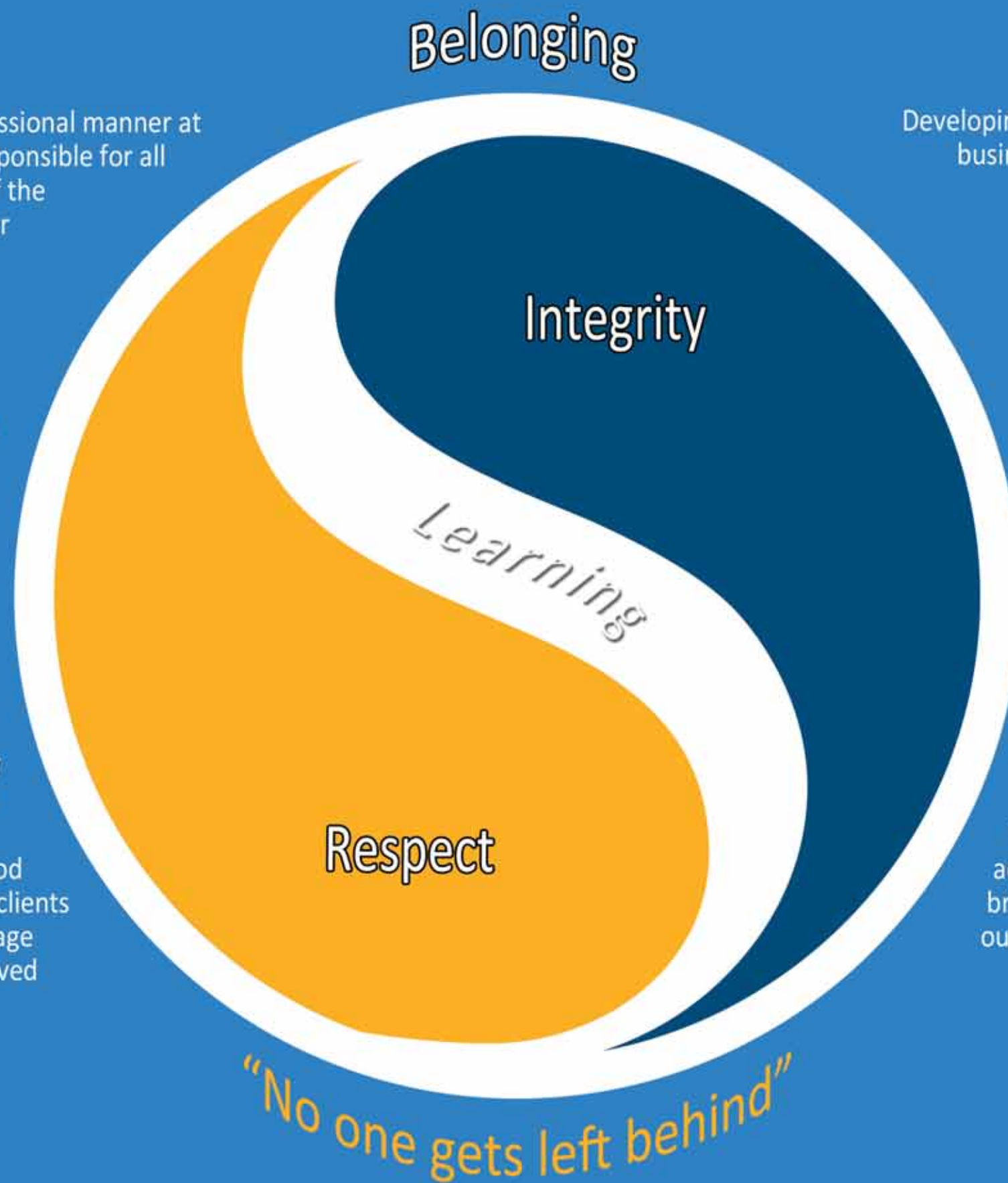
RESPECT

"Respecting the environment , Respecting each other, Respecting ourselves"

We treat each other with courtesy, support and acknowledge everyone as their own person, each bringing different qualities that build and improve our business.

Includes Behaviour:

- Being polite
- Being helpful
- Being supportive
- Active listening
- Being welcoming
- Being considerate
- Being open
- Working in a safe way always



"No one gets left behind"

2010-15 Mission

Continuously grow Outsource Services by using effective sales and marketing techniques that are supported by high quality and professional training services and compliance management systems utilising, but not dependant on, the state and federal funding avenues available.